MEMBERS PRESENT: Alice Draper, Sandra Klindt, James Lawrence, Jr., Barbara Lofink, Peter Monaco, Grace Rice, Michael Young

MEMBERS EXCUSED: Michael Kramer, Lynn Murray

MEMBERS ABSENT: None

STAFF PRESENT: Patricia LaClair, Leslie LaRose, Stephen Todd, Michele Traynor

OTHERS PRESENT:

Recognition of Retirees
District Superintendent Todd and the Board welcomed and congratulated the retirees in attendance. Mr. Todd led the Board and guests in the Pledge of Allegiance. He thanked everyone being honored for their dedication to BOCES and for the many contributions they have made to the success of their students. Mr. Todd, Tracy Gyoerkoe, Mike Lively and Michele Traynor presented tokens of appreciation to Linda Best, Terry Beattie, Richard Clarke, Lorrie DeMarco, Brian Howard, Nancy Howard, Karen Hyneman, Michelle Mathieu, Tasia McDermott, Helene Murdock and Ilene Shelmidine. Teresa Albro, Dennis Bishop, Christine Clemons, M. Patricia Cohen, Valerie Desormeau, Kathleen Hirshey, David Rodgers and Martin Rudd were unable to attend. Their gifts will be forwarded to them. The Board hosted a reception for retirees and their guests following the ceremony.

Vice President Rice called the meeting to order at 7:02 p.m.

CONSENT AGENDA:
1. On a motion by M. Young seconded by B. Lofink, the minutes of the regularly scheduled meeting held on May 10, 2017 were approved.
   Vote: Yes-6 No-0

1a. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board approved the amended agenda as presented.
   Vote: Yes-6 No-0

2. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by S. Klindt, the Board approved the following Internal Claims Auditor's Report for June 21, 2017.
   Payroll 24 $807,015.11 May 12, 2017
   Payroll 25 832,059.79 May 26, 2017
   Payroll 26 828,502.30 June 9, 2017
   Warrant 11-Fund A 1,623,296.08 June 7, 2017
   Warrant 11-Special Aid 705,523.27 June 7, 2017
   Total $4,796,396.55 Vote: Yes–6 No-0
3. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by S. Klindt, the Board approved the budget adjustments and transfers as presented. Vote: Yes-6 No-0

4. On a motion by M. Young, seconded by B. Lofink, the Board went into Executive Session at 7:04 p.m. to discuss the employment history of three individuals. Vote: Yes-6 No-0

On a motion by A. Draper, seconded by S. Klindt, the Board returned from executive session at 7:12 p.m.

5. On the recommendation of District Superintendent Todd, on a motion by A. Draper, seconded by B. Lofink, the Board approved the out-of-state travel for R. Fulkerson to attend the 44th Annual North American Council of Automotive Teachers (NACAT) Conference, Macome Community College, Warren, MI, July 16-20, 2017, at an approximate cost of $1,135 to be paid through Perkins funds. Vote: Yes-6 No-0

On the recommendation of District Superintendent Todd, on a motion by A. Draper, seconded by B. Lofink, the Board approved the out-of-state travel for T. Hodge to attend the STIHL C/T Education Instructor Seminar, STIHL Inc. headquarters and manufacturing facility, Virginia Beach, VA., July 16-19, 2017, at an approximate cost of $1,015 to be paid through Perkins funds. Vote: Yes-6 No-0

6. Board Reports

Career Jam – May 18, 2017: Mrs. Rice attended the Career Jam on May 18, 2017. The event was very well organized and she was very impressed that 2,100 students were given the opportunity to fully explore career opportunities available locally and develop a clear career pathway.

Jefferson-Lewis Schools Boards Annual Dinner/Meeting – May 18, 2017: Dr. Klindt, Mr. Monaco and Mrs. Rice reported on the JLSBA Annual Dinner held at the Elks Lodge, Watertown, NY, on May 18, 2017. Regent Elizabeth Hakansen was the main speaker, and she provided all present an opportunity to ask questions and share their thoughts.

Howard G. Sackett Technical Center National Technical Honor Society Induction (NTHS)-May 23, 2017: Mrs. Rice attended the National Technical Honor Society Induction on May 23, 2017 in Conference Rooms A&B in the Adult Learning Center Building at the Howard G. Sackett Technical Center in Glenfield, NY. Mrs. Cindy Lapp, NTHS Advisor welcomed family and friends to the ceremony. Ms. Andrea Moroughan, Lewis County Legislator, was the guest speaker. Refreshments were served following the ceremony.

Seal of Bi-Literacy Presentation – May 24, 2017: Mrs. Rice attended the Seal of Bi-Literacy Presentation on May 24, 2017. The NYS Seal of Bi-literacy recognizes high school graduates who have attained a high level of proficiency in listening, speaking, reading and writing in one or more languages, in addition to English. Six students from Solvay School District presented in an attempt to earn the Seal of Bi-Literacy.

Bohlen Technical Center National Technical Honor Society Induction (NTHS)-May 24, 2017: Mrs. Draper and Mrs. Rice reported on the National
Technical Honor Society Induction ceremony held on May 24, 2017 at the Alternative Center for Education Services (ACES) building on the Watertown campus. Mr. Berger welcomed students, parents and guests. Mr. John Johnston, Chief Executive Officer & Co-Publisher of the Watertown Daily Times, was the guest speaker. Mr. Berger commented that these students are our top students whose academic achievements are outstanding. He thanked the parents for their on-going support.

**Howard G. Sackett Technical Center SkillsUSA Awards Banquet – May 31, 2017:** Mrs. Rice attended the SkillsUSA Awards Banquet held at the Howard G. Sackett Technical on May 31, 2017 in Conference Rooms A&B of the Adult Learning Center. Mrs. Baker, Lead Advisor, highlighted the many activities that Skills students had completed throughout the 2016-17 school year. Dinner was catered by Jeb’s Restaurant.

**Bohlen Technical Center Awards Day – June 2, 2017:** Mr. Lawrence and Mrs. Rice attended the Bohlen Technical Awards Day and Mrs. Rice reported on the Awards Day Program held at the Dulles State Office Building, Watertown on June 2, 2017. Mrs. Gyoerkoe, Principal Berger and members of the staff presented several special awards to students, addressed students, parents, friends and relatives in attendance. Students were encouraged to continue pursuing their education and to devote time to serving their communities. Mr. Berger congratulated students on their achievements and awards.

**Programs for Exceptional Students Graduation – June 2, 2017:** Mrs. Rice attended the 12:1(3:1) Graduation at Indian River High School on June 2, 2017. The graduate was a student in Ms. Bass-Terpstra’s classroom.

**Howard G. Sackett Technical Center (HGSTC) Awards Day – June 8, 2017:** Mrs. Draper and Mrs. Rice attended the HGSTC Awards Day Program on June 8, 2017 at the South Lewis High School auditorium. District Superintendent Todd congratulated students, teachers and parents. He thanked the Superintendents, guidance counselors and teachers for their dedication to the success of the graduates being honored. The personal bonds that teachers develop with students extend well beyond graduation day. Ms. Paige Griffith sang the National Anthem and Ms. Brianna Lawrence addressed the students. Mr. Mooney stated that parents are the key to BOCES success. Mr. Mooney and members of the staff presented special awards to students. Mr. Mooney thanked the parents and staff. Refreshments were served immediately following the ceremony.

**Pre-Tech Academy Awards Ceremony –** Mrs. Draper and Mrs. Rice attended the Pre-Tech Academy Awards Ceremony on June 9, 2017. Assemblywoman Addie Jenne was the guest speaker. The students spoke about their experience in the Pre-Tech program and what it has done for them. The instructors have seen much growth in the program this year. Awards were presented to all students.

**ACES Awards Day –** June 12, 2017: Mrs. Draper and Mrs. Rice attended the ACES Awards Day on June 12, 2017. Mrs. Carrie Tibbles, Supervisor of Alternative Center for Education Services welcomed everyone. Ms. Tibbles addressed the graduating seniors and wished them the best. The Instructors handed out tokens to each student. There was a cookout held after the awards for all parents, students and staff.
Mrs. Draper and Mrs. Rice reported on the High School Equivalency graduation ceremony held on June 15, 2017. Ms. Margaret Rice welcomed family and friends to the graduation. Ms. LaTosha DeMarco, Mr. Daniel Miller and Mr. Andrew Muncy, graduates of the program, served as the guest speakers. District Superintendent Todd called graduates forward while Mrs. Draper and Mrs. Rice presented diplomas.

7. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board authorized the School Physician Services Agreement with supervision of Athletic Trainers between the Jefferson-Lewis BOCES and Lewis County General Hospital 7/1/17-6/30/2018. Mr. Young also sits on the Lewis County General Hospital Executive Board. Vote: Yes-6 No-0

8. Bids were opened at 10:00 a.m. on June 14, 2017 for Miscellaneous Hourly Construction Work within the BOCES facilities. Mary Pat Cardinale, Ken Flint, Michele Traynor, JW Allen of John Allen Sanitation Services, Inc. and Dean Heath of 34 & Co. were present. The bid was as follows:

<table>
<thead>
<tr>
<th></th>
<th>Watertown Campus</th>
<th>Glenfield BOCES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpenter</td>
<td>$63.00</td>
<td>Carpenter</td>
</tr>
<tr>
<td>Electrician</td>
<td>69.90</td>
<td>Electrician</td>
</tr>
<tr>
<td>Plumber</td>
<td>65.00</td>
<td>Plumber</td>
</tr>
<tr>
<td>Mason</td>
<td>65.00</td>
<td>Mason</td>
</tr>
<tr>
<td>Painter</td>
<td>55.00</td>
<td>Painter</td>
</tr>
<tr>
<td>Apprentice</td>
<td>No bid</td>
<td>Apprentice</td>
</tr>
</tbody>
</table>

New Century Electric, Inc. furnished pricing for both Technical Centers at the following hourly rates:

<table>
<thead>
<tr>
<th></th>
<th>Watertown Campus</th>
<th>Glenfield BOCES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpenter</td>
<td>$90.00</td>
<td>Carpenter</td>
</tr>
<tr>
<td>Electrician</td>
<td>85.00</td>
<td>Electrician</td>
</tr>
<tr>
<td>Plumber</td>
<td>85.00</td>
<td>Plumber</td>
</tr>
<tr>
<td>Mason</td>
<td>100.00</td>
<td>Mason</td>
</tr>
<tr>
<td>Painter</td>
<td>80.00</td>
<td>Painter</td>
</tr>
<tr>
<td>Apprentice</td>
<td>75.00</td>
<td>Apprentice</td>
</tr>
</tbody>
</table>

Jordstat Construction furnished pricing for both Technical Centers at the following hourly rates:

<table>
<thead>
<tr>
<th></th>
<th>Watertown Campus</th>
<th>Glenfield BOCES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpenter</td>
<td>$70.00</td>
<td>Carpenter</td>
</tr>
<tr>
<td>Electrician</td>
<td>80.00</td>
<td>Electrician</td>
</tr>
<tr>
<td>Plumber</td>
<td>78.00</td>
<td>Plumber</td>
</tr>
<tr>
<td>Mason</td>
<td>71.00</td>
<td>Mason</td>
</tr>
<tr>
<td>Painter</td>
<td>64.00</td>
<td>Painter</td>
</tr>
<tr>
<td>Apprentice</td>
<td>N/A</td>
<td>Apprentice</td>
</tr>
</tbody>
</table>

Derouin’s Plumbing & Heating, Inc. furnished pricing for both Technical Centers at the following hourly rates:

<table>
<thead>
<tr>
<th></th>
<th>Watertown Campus</th>
<th>Glenfield BOCES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpenter</td>
<td>N/A</td>
<td>Carpenter</td>
</tr>
<tr>
<td>Electrician</td>
<td>N/A</td>
<td>Electrician</td>
</tr>
<tr>
<td>Plumber</td>
<td>75.00</td>
<td>Plumber</td>
</tr>
</tbody>
</table>
Mason N/A Mason N/A
Painter N/A Painter N/A
Apprentice N/A Apprentice N/A

The bid was awarded to 34& Co., Inc.

**Trash Removal – Howard G. Sackett Technical Center**

Bids were opened on June 14, 2017 for Trash Removal Services. Mary Pat Cardinale, Ken Flint, Michele Traynor, JW Allen of John Allen Sanitation Service, Inc. and Dean Heath of 34 & Co., Inc. were present.

<table>
<thead>
<tr>
<th>Quote</th>
<th>Additional Recycling</th>
<th>Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Casella Waste Service</td>
<td>$6,120</td>
<td>$67.9</td>
</tr>
</tbody>
</table>

John Allen Sanitation No bid
At this time, the bid will be awarded to Casella Waster Service in Glenfield.

**Trash Removal – Boak Educational Center**

<table>
<thead>
<tr>
<th>Quote</th>
<th>Additional Recycling</th>
<th>Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Casella Waste Service</td>
<td>$1,958.78</td>
<td>$75.92</td>
</tr>
</tbody>
</table>

(Every other week)

John Allen Sanitation No bid
At this time, the bid will be awarded to Casella Waster Service in Lowville.

**Trash Removal – Bohlen Technical Center**

<table>
<thead>
<tr>
<th>Quote</th>
<th>Additional Recycling</th>
<th>Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Allen Sanitation</td>
<td>$5,988</td>
<td>$20.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Casella Waste Service</th>
<th>No Bid</th>
</tr>
</thead>
</table>

At this time, the bid will be awarded to John Allen Sanitation Service in Watertown.

9. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the 2017-18 Hiring Scales for the BOCES Support Staff Association; 2017-18 BOCES Non-Unionized Computer Technicians and the 2017-18 BOCES Professional Staff.

   **Vote:** Yes-6 No-0

10. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board authorized the administration to obtain cash flow projections from Fiscal Advisors, Inc. and to solicit quotations for revenue anticipation notes totaling $6 million for 2017-18.

   **Vote:** Yes-6 No-0

11. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board authorized the cancellation of uncollectable tuitions of $2,184.25 from Adult Education programs for 2014-15.

   **Vote:** Yes-6 No-0

12. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to approve the proposed 2017-18 Annual Professional Performance Review Plan (APPR) for Professional Association members who are not subject to Education Law

   **Approval of the APPR for Professional Association members not subject to Education Law 3012-d**
13. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board approved the following resolution for the Re-Certification of Lead Evaluators of Teachers

WHEREAS, the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services has been provided evidence that Russell Berger, James Bier, Linda Carroll, Georgia Dusckas, Marcy Grenier, Tracy Gyoerkoe, Michael Lively, Paul Mooney, Jeanette Rushford, Julie White, and Marjory Williams have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES Annual Professional Review Plan for re-certification as a Lead Evaluator of Teachers, therefore

BE IT RESOLVED THAT, Russell Berger, James Bier, Linda Carroll, Georgia Dusckas, Marcy Grenier, Tracy Gyoerkoe, Michael Lively, Paul Mooney, Jeanette Rushford, Julie White and Marjory Williams be re-certified as Lead Evaluators of Teachers.

Vote: Yes-6 No-0

14. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the following resolution for the Re-Certification of Lead Evaluators of Principals

WHEREAS, the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services has been provided evidence that Marcy Grenier, Tracy Gyoerkoe, and Michael Lively have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES Annual Professional Review Plan for re-certification as a Lead Evaluator of Principals, therefore

BE IT RESOLVED THAT, Marcy Grenier, Tracy Gyoerkoe, and Michael Lively be re-certified as Lead Evaluators of Principals.

Vote: Yes-6 No-0

15. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board accepted a donation of $1,500 to the Visual Communications Class at HGSTC to be used for their Visual Communications program from Six Flags Great Escape. The class received this for entering commercials for the Bonzai Pipelines Commercial.

Vote: Yes-6 No-0

16. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board accepted a donation of a QuickTrick Alignment tool valued @ $285 from raffles through North American Council of Automotive Teachers (NACAT) Education Foundation for the Auto Tech classroom at BTC.

Vote: Yes-6 No-0

17. A first reading and on the recommendation of Mr. Todd, on a motion by M. Young, seconded by B. Lofink, the Board approved the following new, revised and deleted polices as per attached.

Vote: Yes-6 No-0

18. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board approved the designation of the Purchasing Agent as the employee responsible for the assignment of fund balance as it relates to encumbrances at June 30 annually.

Vote: Yes-6 No-0
19. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to authorize the forwarding of letters of continuing employment to staff. Vote: Yes-6 No-0

20. On the recommendation of the Personnel Committee, on a motion by M. Young, seconded by A. Draper, the Board approved the Amendment to the Employment Agreement between the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services and District Superintendent Todd July 1, 2017-June 30, 2018. Effective 7/1/17 the Board will reimburse Mr. Todd for long-term care insurance which is in the original contract, #15(b) but Mr. Todd has not previously requested the benefit. Vote: Yes-6 No-0

21. **PERSONNEL**

   On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to accept with regret the letter of retirement submitted by Susan Cranker, Teacher of the Visually Impaired, effective 10/15/17. Vote: Yes-6 No-0

   On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to accept with regret the change in retirement date from July 31, 2017 to July 30, 2017 submitted by Debra Hayward, Teacher Support Person. Vote: Yes-6 No-0

   On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to accept with regret the letter of retirement submitted by Linda Torres, Assistant Director of Programs for Exceptional Students, effective 7/31/17, with the Board authorizing the 4-month waiver notice for the retirement. Vote: Yes-6 No-0

   On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to accept the following resignations:
   - **Michael Buzzell**, Intro to Trades: Building Maintenance Instructor, effective 6/30/17
   - **Brooke Cross-Wood**, School Social Worker, effective 6/30/17
   - **Ellen Gaebel**, LPN/Aide, effective 5/24/17
   - **Erin King**, School Social Worker, effective 6/30/17
   - **Carrie Lewandowski**, Practical Nursing Instructor, effective 6/30/17
   - **Michael Maxam**, 3D Modeling & Design Instructor, effective 6/15/17
   - **Daniel Myers**, Special Education Instructor, effective 6/30/17
   - **Cindy Staffa**, Practical Nursing Instructor, effective 6/23/17
   - **Carrie Tibbles**, Supervisor, effective 6/30/17

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board approved the reinstatement of a School Counseling Assistant and a creation of a Personnel Assistant. Vote: Yes-6 No-0
On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to approve the following personnel appointments:

**Classified**

Timothy Beattie, Senior Custodian  
Effective 6/22/17 (52-week Probationary Period)  
Salary: $40,000, prorated from 6/22/17  
Vote: Yes-6 No-0

Candice Dean, Paralegal  
Permanent effective 7/1/17  
Salary: No change  
Vote: Yes-6 No-0

Amanda Hibbard, Personnel Assistant  
Provisional 7/3/17  
Salary: $39,000, prorated from 7/3/17  
Vote: Yes-6 No-0

Amanda Holland, .5 FTE LPN/.5 FTE Aide (Change from TSP)  
Effective 6/1/17  
Salary: TSP Scale, $14,898.5 FTE ($7,449), LPN Scale $21,835.5 FTE ($10,917.50) for a total of $18,366.40, prorated from 6/1/17  
Vote: Yes-6 No-0

Jeri Lawrence, Part-time Typist (.46 FTE)  
Effective 5/30/17  
Salary: Typist Scale, Level 3, $10,528, prorated from 5/30/17  
Vote: Yes-6 No-0

Douglas McRae, Accountant  
Permanent effective 6/20/17  
Salary: No change  
Vote: Yes-6 No-0

Elizabeth Peluso, School Business Manager  
Permanent effective 7/1/17  
Salary: No change  
Vote: Yes-6 No-0

Megan Shepherd, Athletic Trainer  
Provisional effective 7/1/17  
Salary: $48,000  
Vote: Yes-6 No-0

Laurie Trost, Part-time Typist (15 hours per week) for JL Teacher Center  
Effective 7/5/17  
Salary: $12.71/hr.  
Vote: Yes-6 No-0

**Non-Classified**

Michael Buzzell, Occ Ed Teacher Assistant  
Temporary 9/1/17-6/30/18  
Salary: Occ Ed Teacher Assistant Scale, Step 5, $17,474  
Vote: Yes-6 No-0

Kaitlyn Darrah, Speech Therapist  
Probationary 9/1/17-8/31/21  
Salary: Scale B, Step 4, $48,880  
Vote: Yes-6 No-0
Megan Fortunato, Speech Therapist
Probationary 9/1/17-8/31/20
Salary: Scale C, Step 12, $60,180
Vote: Yes-6 No-0

Shannon Galarneau, School Social Worker (filled a temporary position for 2016-17)
Probationary 9/1/16-8/31/20 (pursuant to Jarema credit)
Salary: $49,286, effective 9/1/17
Vote: Yes-6 No-0

Matthew Greene, Initial Certificate in Animal Science 7-12 (Pre-Tech Academy Instructor)
Probationary 6/6/16-6/5/21
Salary: No change
Vote: Yes-6 No-0

Sarah Viscomi, Professional Certificate in Students with Disabilities Grades 1-6
Effective 9/1/16
Salary: Scale C, Step 5, $50,730, retroactive to 9/1/16
Vote: Yes-6 No-0

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by B. Lofink, the Board voted to approve the following tenure appointments:

**Tenure**

Kathryn Ferguson, Administrator – Director of Technical Assistant Center, effective 8/1/17
Vote: Yes-6 No-0

Michael Kogut, Special Education, effective 9/1/17
Vote: Yes-6 No-0

Russell Koster, Science, effective 9/1/17
Vote: Yes-6 No-0

Kammie Martin, Teacher Assistant, effective 9/1/17
Vote: Yes-6 No-0

Holly Nichols, Social Studies, effective 9/1/17
Vote: Yes-6 No-0

Sarah Smithson, Special Education, effective 9/1/17
Vote: Yes-6 No-0

Linda Torres, Assistant Director for Programs for Exceptional Students, effective 7/1/17
Vote: Yes-6 No-0

**Summer Student Workers**

May Buckingham, Summer Graphics Aide
Effective 7/3/17-8/31/17
Salary: $9.70/hr., 10 hours per week
Vote: Yes-6 No-0

Paul Little, Jr.
July 10-August 31, 2017, Monday-Friday
Salary: $9.70/hr., (working through the Summer Youth Employment Program),
Vote: Yes-6 No-0

Mara Sutton, Summer Office Aide for JL Teacher Center
Effective 7/5/17-8/31/17
Salary: $11.31/hr.
Vote: Yes-6 No-0

Ashley Traynor, Summer Graphics Aide
Effective 7/3/17-8/31/17
Salary: $9.70/hr., 10 hours per week
Vote: Yes-6 No-0

**Additional Work for Summer 2017**

Carol Barkley, School Psychologist, up to 12 hours @ 1/200th of 2017-18 salary
Vote: Yes-6 No-0

Marceline Bass-Terpstra, Guided Reading On-line Classes, @ $22/hr.
Vote: Yes-6 No-0

Cathy Bell, Guided Reading On-line Classes, @ $22/hr.
Vote: Yes-6 No-0
Kris Biazzo, Distance Learning Coordinator, up to 20 days @ 1/200th of 2017-18 salary. Vote: Yes-6 No-0

Sean Kelly, Summer Curriculum Work, 6/26-8/15/17, up to 140 hours @ $19/hr.; 7/1-17-8/15/17 @ 22/hr. Vote: Yes-6 No-0

Kelly Kinsella, Guided Reading On-line Classes, @ $22/hr. Vote: Yes-6 No-0

Stacey Linkroum, School Psychologist, up to 5 days @ 1/200th of 2017-18 salary. Vote: Yes-6 No-0

Jamie Montanaro, Summer Training for LaFargeville CSD for assistive technology, 2 days @ 1/200th of 2017-18 salary to be billed back to LaFargeville CSD. Vote: Yes-6 No-0

Erica Pettit, School Psychologist, up to 20 days @ 1/200th of 2017-18 salary. Vote: Yes-6 No-0

Melissa Rookman, Summer Curriculum Work, 6/26-8/15/17, up to 140 hours. 6/26-30/17 @ $19/hr.; 7/1/17-8/15/17 @ 22/hr. Vote: Yes-6 No-0

Katrina Thomas, Summer Curriculum Work, 6/22-7/7/17, up to 30 hours. 6/26-30/17 @ $19/hr.; 7/1/17-8/15/17 @ 22/hr. Vote: Yes-6 No-0

Programs for Exceptional Students Extended School Year Curriculum Development for all professional staff and related service for up to 8 hours June 30, 2017. $19/hr. for professional staff; hourly rate up to $19/hr. for related service staff. Vote: Yes-6 No-0

Professional Development for updating work with their curriculum and lessons. Through their work they will be working on making the curriculum more accessible to all students, particularly students with disabilities. Paid from CDOS Grant Budget F821-4020-157-17 @ $21/hr. (2016-17 school year)

Matthew Dillabough up to 16 hours. Vote: Yes-6 No-0

Audrey O’Shea, up to 12 hours. Vote: Yes-6 No-0

Kathy Piche, Barbara Ryan an additional 1 hour (approved in April for 25 hours). Vote: Yes-6 No-0

Jared Zehr, up to 4 hours. Vote: Yes-6 No-0

Paid from CDOS Grant Budget F821-4020-157-18 @ $22/hr. (2017-18 school year)

Daniele Banks, up to 10 hours. Vote: Yes-6 No-0

Lynda Chester, up to 10 hours. Vote: Yes-6 No-0

Danielle Denney, up to 10 hours. Vote: Yes-6 No-0

Audrey O’Shea, up to 30 hours. Vote: Yes-6 No-0

Jonathan Schell, up to 24 hours. Vote: Yes-6 No-0

Jared Zehr, up to 24 hours. Vote: Yes-6 No-0

Summer Curriculum Work @ $22/hr. up to 6 hours per day

July 1, 2017-August 31, 2017

Paid through Perkins Funds (F840-3020-159-18) (time sheets will be submitted)

6 days – Daniele Banks, Danielle Denney. Vote: Yes-6 No-0

5 days – Emily Mullikin. Vote: Yes-6 No-0

3 days – Amy Baker, Lynda Chester, Chuck Costantino, Matthew Dillabough, Bill Landers, Audrey O’Shea, Leo Paige, Janet Ramsey, Jim Rehley, Leah Widrick. Vote: Yes-6 No-0

2 days – Darren Bracy, Matthew Greene, Holly Nichols, Tara Pawlowski. Vote: Yes-6 No-0

1 day – Walter Berwick. Vote: Yes-6 No-0
Mr. Lawrence entered the meeting at 7:50 p.m.

**Unpaid Administrative Internship**  
Daniel Mincer for Professional and Program Development 7/1/17-8/31/17  
Vote: Yes-7 No-0

**Center for Business & Industry**  
**Greg Nelson**  
Class B: Driver – Extra hours  
7/1/17-6/30/18 – As needed  
Salary: $35/hr.  
Budget: A150  
Vote: Yes-7 No-0

Class B: Driver Training  
7/1/17-6/30/18 (as needed)  
Salary: $35/hr.  
Budget: A150  
Vote: Yes-7 No-0

**Literacy Professional Development**  
July 14 and 28, 2017 @ $19/hr. not to exceed 6 hours per day per instructor  
Margaret Rice, Sue Peters-Bush  
Budget: F925  
Vote: Yes-7 No-0

**Literacy Instructor**  
**Margaret Rice**  
Literacy Instruction @ BTC, Summer session June 2017  
6/27-29/17  
Salary: 1/200th of 2016-17 salary for up to 11 hours  
Budget: F925  
Vote: Yes-7 No-0

Literacy Instruction @ BTC, Summer session July-August 2017  
7/7-8/26/17  
Salary: 1/200th of 2017-18 salary for up to 63 hours  
Budget: F925  
Vote: Yes-7 No-0

Sue Peters-Bush, Literacy Instruction @ Jefferson County DSS  
7/10/17-6/29/18  
Salary: $5,073 ($19/hr. x 267 hours)  
Budget: A150  
Vote: Yes-7 No-0

**Adult Education Testing Center**  
**Patrick Henry, Testing Center Proctor**  
7/1/17-6/29/18 (dates and times TBA)  
Salary: $12,996 ($19/hr x 6 hours/day)  
Budget: A150  
Vote: Yes-7 No-0

Mary Newman, Testing Center Proctor  
7/1/17-8/31/18  
Salary: $12,768 ($19/hr x 6 hours/day)  
Budget: A150  
Vote: Yes-7 No-0
Adult Nursing
Cindy Lapp
PN Level II State Board Review Class
6/27-29/17
Salary: $467.55 ($51.95/hr. x 9 hrs.)
Budget: A150
Vote: Yes-7 No-0

PN Level II State Board Review Class
7/3, 5, 10, 11, 12/17
Salary: $810.30 ($54.02/hr. x 15 hrs.)
Budget: A150
This is at Samaritan Medical Center’s request. SMC is to be billed back for this review.

Online Summer School
Catherine Boula, Coordinator for Potsdam @ $25/hr.
Danielle Fountain, Tutor for Potsdam @ $19/hr.
Nanette Holt, Tutor for Potsdam @ $19/hr.
Elizabeth Paterson, Tutor for Potsdam @ $19/hr.
Lisa VanBrooklin, Coordinator for General Brown @ $25/hr.
Joachim VanElls, Tutor for Potsdam @ $19/hr.

Coaching Course Instructors
Mark Streiff, $48.84 per hour
Theories & Techniques, Health Science, Philosophy, Principles & Organization of Athletics of Education, CPR Initial for new coaches, First Aid Initial for new coaches, CPR Update, First Aid Update
Vote: Yes-7 No-0

Brian Oaks, $37.60 per hour
Philosophy, Principles & Organization of Athletics in Education (Fall)
Vote: Yes-7 No-0

Summer Substitute Cleaner
Tammy Allen, to be paid @ $11.31/hr.

2017 Special Education Extended School Year Program
BOCES Extended School
INSTRUCTOR PROGRAM SUPPORT STAFF
TBA 8:1:1 Daphanine Parker-TA, Julie Engle
Kathleen Chevrier 12:1+(3:1) Joyce Brown, Penny Carrow, Lisa Goins, Tisha Walker
Penny Miller-TA
Laura Cornaire 12:1+1 Janeen Lee–TA, Brandy Andrews
Jason Devine 8:1+1 Dawn Froedert-TA
Stephanie Downey 12:1+(3:1) Jill Breeze, Nicholle More
Thomas Gagnon 12:1+1 Jean Kubis-TA, Tracy Gebo, Maria Richardson, Brenda Sanford
Joanne Galavitz 12:1+(3:1) Steve Martin-TA, Joni Browne, Nadia Denishchich-LPN, Lori Denton, Shannon Stackel
Tracy Granger 12:1+(3:1) Kelsey Fraser-TA, Susan L’Huillier Bailey Radel
Michelle Rumble 12:1+1 Kelly Devoe-TA, Wendell Cornaire,
<table>
<thead>
<tr>
<th>Instructor</th>
<th>Program</th>
<th>Support Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marion Johnson</td>
<td>6:1+2</td>
<td>Daniel Davis-TA, Chrystal Clark, Kimberly O’Brien-TA</td>
</tr>
<tr>
<td>Shannon Turner</td>
<td>12:1+(3+1)</td>
<td>Kammie Martin-TA, Sarah Harrison, Janette Harvey, Peggy Brady, Karen Hyneman, Victoria Timerman</td>
</tr>
<tr>
<td>Megan Washburn</td>
<td>12:1+(3+1)</td>
<td>Corey Cuppennell-TA, Nicholas Sprague, Shelby Vrooman</td>
</tr>
<tr>
<td>Jim Webb</td>
<td>8:1:1</td>
<td>Amy Wright-TA, Ben Plante</td>
</tr>
<tr>
<td>Margaret Williams</td>
<td>12:1+1</td>
<td>Donna Dorr-TA</td>
</tr>
<tr>
<td>Kristin Wilson</td>
<td>8:1:1</td>
<td>Jessica Turello-TA</td>
</tr>
<tr>
<td>TBA</td>
<td>12:1+1</td>
<td>Jasmine Gifford-TA, Chad Passage</td>
</tr>
</tbody>
</table>

Adaptive PE – Jody Foland (0.6 FTE), Paul Gaede
Adaptive PE Support Staff – Steve Williams
Assistive Technology Specialist – Jaime Montanaro (0.5 FTE)
MSW – Amber Hanni
Nurse – Debra Russell
COTA Therapist – Diana Williams
OT Therapist – Sherri Allen-Woods, Shannon Foy, Jamie Montanaro (part-time), Kimberly Perih, Jennifer Rutledge (part-time),
PT Therapist- Belinda Mannigan (bill back to Carthage), Krista Wilkins
Speech Therapist – Kaitlyn Darrah, Christy Jones (0.6 FTE bill back to Carthage), Kelly Kinsella (0.8 FTE), Kristy Littell, Emilia Montalbano, Brittany Tarkowski
Interpreter – Emily Anderson, Stephanie Hagelin
Teacher of the Deaf – Lucy Hiotis

**Boak Education Center Extended School**

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Program</th>
<th>Support Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA</td>
<td>12:1+1</td>
<td>Jeanne Adydan-TA</td>
</tr>
<tr>
<td>TBA</td>
<td>12:1+(3:1)</td>
<td>Ellen Larkins-TA</td>
</tr>
<tr>
<td>Mary Collins</td>
<td>12:1+1</td>
<td>Jennifer Engelhart-TA, Sheree Brosk, Abby Galarneau, Candace Kirch, Kathy Tucker</td>
</tr>
<tr>
<td>Linda Hartley</td>
<td>8:1:1</td>
<td>Sarah Gerow-TA</td>
</tr>
<tr>
<td>TBA</td>
<td>12:1+(3:1)</td>
<td>Joyce Deem,</td>
</tr>
<tr>
<td>Rebecca Houser</td>
<td>12:1+1</td>
<td>Ashtin Doviak, Alicia LaPlatney, Kim Pominville</td>
</tr>
<tr>
<td>Michael Kogut</td>
<td>8:1+1</td>
<td>Deanna Doviak-TA, Miranda Canell</td>
</tr>
<tr>
<td>Kimberly Santaferra</td>
<td>8:1+1</td>
<td>Heidi Smith-TA, Chanda Valis</td>
</tr>
<tr>
<td>Caree Turck</td>
<td>12:1+1</td>
<td>M. Cloe, Kristina Panowitz, Shannon Spann</td>
</tr>
</tbody>
</table>

Adaptive PE - Matthew Fagan (0.4 FTE)
MSW – Blair Kiernan
Nurse – Angela Nortz (0.6 FTE)
OT Therapist – Michelle Jones (0.4 FTE), Sarenia Murphy (0.4 FTE), Tina Sullivan
PT Therapist – Renee Selover (0.4 FTE), Donna Smith (part-time), Kory Smith (0.4 FTE)
22. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the Juul Extension agreement to extend the probationary period for a particular person, August 13, 2017 to August 13, 2018.

Vote: Yes-7  No-0

23. Administration Reports
For the information of the Board, District Superintendent Todd reviewed the meetings that he attended during the month of June:

**Highlights of Meetings:**

<table>
<thead>
<tr>
<th>May</th>
<th>11</th>
<th>Superintendents Cabinet Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>WPBS Personnel Committee Meeting</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Career Jam</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Career Jam</td>
<td></td>
</tr>
<tr>
<td>21-23</td>
<td>District Superintendents Meeting - Albany</td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>HGSTC National Honor Society Induction – HGSTC Adult Learning Center</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Watertown Urban Mission Executive Committee Meeting</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Visual Communications Exit Interviews</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Meeting with Senator Griffio and Commissioner Elia in Utica</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Central New York Region ESSA Hearing – Henninger High School, Syracuse</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Superintendents Monthly Meeting</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>CTE Advisory Committee Meeting</td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Principals Improvement Project Meeting – Albany</td>
<td></td>
</tr>
<tr>
<td></td>
<td>HGSTC SkillsUSA Banquet – HGSTC Adult Learning Center</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>1</td>
<td>Fort Drum Education Liaison Committee Meeting – Fort Drum</td>
</tr>
<tr>
<td>2</td>
<td>Bohlen Technical Center Awards Day – Dulles State Office Building</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Watertown Urban Mission Executive Committee Meeting</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>BOCES Administrative Team Meeting</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>HGSTC Awards Day – South Lewis High School</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Samaritan Medical Center new board member orientation</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Certification Interviews</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Auto Body Advisory Committee Meeting</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>High School Equivalency Graduation – Conference Rooms A/B Administration Building</td>
<td></td>
</tr>
</tbody>
</table>
16 WPBS Meeting
BTC Annual year end lunch
19 WPBS Personnel Committee Meeting
20 Board Facilities Planning Meeting – HGSTC
Northern New York Community Foundation Board Meeting
21 Workforce Development Board Meeting – Tug Hill Vineyard
BOCES Board Meeting

**Upcoming Events**

<table>
<thead>
<tr>
<th>June</th>
<th>Adult Nursing Graduation – HGSTC and BTC</th>
</tr>
</thead>
<tbody>
<tr>
<td>23</td>
<td>Perkins Advisory Committee Meeting</td>
</tr>
<tr>
<td></td>
<td>WPBS Board Meeting Retreat</td>
</tr>
<tr>
<td>26-27</td>
<td>District Superintendents Meeting</td>
</tr>
<tr>
<td>28</td>
<td>Jefferson County Economic Development Meeting</td>
</tr>
</tbody>
</table>

| July  | BOCES Board Reorganizational/Regular Board Meeting |

**Administrative Team:**

**School Resource Officer**

- I had a great conversation with representatives from the Jefferson County Sheriff’s Department about options for placing a School Resource Officer on our Watertown campus, if we choose to do so. I will share the various options with you (including the “ball park” cost estimates provided by the Sheriff’s Department), and if the Board is interested in pursuing any of these options, I will begin the process to put things in motion.

**Board Goals**

- As we have done the last two years, I recommend that we hold a brief goal-setting session immediately before our August BOCES Board meeting (at 5:00 p.m.). This will allow us to revisit the current five goals that are the basis for our Strategic Plan, and to make any adjustments you would like to make for the coming year. This will be year three of the Strategic Plan, which we envisioned as a 3 to 5 year plan. Next year at this time I will likely recommend that we consider launching another Strategic Planning process to craft our plan for the next 3 to 5 year period.

- We can discuss the proposal to hold the goal setting before the August meeting, and if that does not work in peoples’ schedules, we can explore other dates for a session.

Assistant Superintendent for Programs Leslie LaRose shared with the Board the results of the Regional Scoring in Math & ELA. She also shared information on the success of Career Jam and how smooth the day went. She shared information on the CTE Advisory meeting held on May 30.

Assistant Superintendent for Business Michele Traynor distributed information to the Board on the 2017 Summer Maintenance Projects. She handed out information on the Adult tuitions for the 2017-18 school year. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the Adult tuitions as follows:
Adult LPN Programs - $10,729
Adult Evening Cosmetology tuition - $7,950
Tuition for adults to attend high school programs will be the full half-day for a full day of instruction - $9,134.

Tuition for adults to attend ½-day of instruction in our secondary programs will remain at 50% of the cost of full-day high school tuition - $4,567.

Vote: Yes-7 No-0

24. Mrs. Draper thanked Mr. Todd and Diane Wright for helping her son-in-law get his resume out to the districts. A discussion took place about a CoSer for community schools for the department of Social Services.

25. On a motion by M. Young, seconded by A. Draper, the Board voted to adjourn the meeting at 9:00 p.m.

Vote: Yes-7 No-0

Adjournment of mtg at 9:00 p.m.

Calendar

June 22  HGSTC Nursing Graduation, Adult Learning Building, Conference Rooms A&B, 10:00 a.m.
BTC Nursing Graduation, Samaritan Summit Village, 22691 Campus Drive, Watertown, 6:00 p.m.

23 Perkins Advisory Committee Meeting

July 5  Reorganizational Meeting 6:00 p.m. – Regular monthly meeting 6:45 p.m.

Reorganizational Meeting and the next regularly scheduled monthly meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services will be held at 6:00 p.m. on Wednesday, July 5, 2017 at the Jefferson-Lewis BOCES, Board Room, Watertown, New York.

Respectfully submitted,

Patricia L. LaClair
Clerk of the Board